

Société de Gestion du Terminal à Conteneur de Doraleh S.A

Doraleh

PO Box 2081

Djibouti – Republic of Djibouti

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CIRCULAR

FROM SGTD COMMUNICATIONS

N002/COM/CIR/SGTD/2024

March 07, 2024.

NOTICE TO ALL CUSTOMERS

WORKING HOURS - RAMADAN 2024

Valued Customer,

Please note the terminal's working hours* for all departments during the month of Ramadan will be set as follows:

1. Operations

- Morning shift : 05.00 AM to 12.00 PM
- Afternoon shift : 12.00 PM to 06.00 PM
- Night shift: 08.00 PM to 04.00 AM

2. Customer Service Office

- Saturday to Thursday: 08.00 AM to 02.00 PM and 02.00 PM to 08.00 PM
- Public Holidays: 09.00 AM to 12.00 PM

3. Billing and Documentation Office

- Saturday to Thursday: 08.00 AM to 02.00 PM and 02.00 PM to 08.00 PM
- Friday and Public Holidays: 09.00 AM to 12.00 PM

4. Administration Offices (including Commercial, Finance, Purchasing, HR, etc.)

- Sunday to Thursday: 08.30 AM to 02.30 PM

*** To ensure all trucks are served and have cleared the terminal, all gates will be closed one (1) hour prior to Iftaar and Souhour time. Thank you for planning accordingly.**

For more information, kindly contact us at:

T: +253 21 317 317

E: customercare.dct@dct.dj