

**Société de Gestion du Terminal à conteneurs de Doraleh S.A**

Doraleh

PO Box 2081

Djibouti – Republic of Djibouti

T: +253 21 317317

## **CIRCULAR**

**FROM SGTD COMMUNICATIONS**

**N007/COM/CIR/SGTD/2023**

April 20<sup>th</sup> 2023.

# **NOTICE TO ALL CUSTOMERS**

## **WORKING HOURS – EID EL FITR 2023**

**Valued Customer,**

Please find below the working hours during the Eid El-Fitr holiday:

### **1. Operations working hours**

- On the eve of Eid, the night shift will start from 8:00 PM to 04:00 AM. The Terminal will be closed from 04:00AM to 9:00AM. **OPS will stop completely from 04:00 AM on the first day of Eid El-Fitr and the Terminal will be closed during these hours.**
- On the first day of Eid, the morning shift will start at 09:00 AM until 02:00 PM, the afternoon shift from 02:00 PM to 10:00 PM and the night shift from 10:00 PM to 06:00 AM.
- On the second day, normal shift times will resume for staff: 06:00 AM to 02:00PM / 02:00PM to 10:00PM / 10:00PM to 06:00 PM.

### **2. Commercial and Finance departments hours (Damal)**

Working hours are set as follow:

- 1<sup>st</sup> day of Eid El-Fitr: 09:00 AM to 12:00 PM
- 2<sup>nd</sup> day of Eid El-Fitr: 08:00 AM to 12:00 PM

### **3. Administrative hours**

- The administrative offices will be closed on the 2 holidays of Eid El-Fitr.
- The administrative working hours will resume at the end of the Eid El-Fitr holiday, i.e. from 08:00AM to 4:30PM.

For more information, kindly contact us at:

T: +253 21 317 317

E: [customercare.dct@dct.dj](mailto:customercare.dct@dct.dj)